



Memo: To all Contractors and Wynstone Residents
 Date: April 7, 2018
 RE: Architectural Review Committee – Updated Procedures

As the Wynstone Covenants state, plans must be submitted for ARC approval for construction of any house, building, fence, wall or other structure, as well as for landscaping. The ARC Committee has adopted new procedures to stream line your submission and plans for approval.

- The ARC meets on the 1st Wednesday of each month year-round. All plans to be considered must be submitted to the ARC by the 1st Monday of the month.
- During the summer construction season (May-September) the committee also meets the 3rd Wednesday of the Month. Submissions for the 3rd Wednesday meeting must be submitted by the 3rd Monday of the month.

Two copies of plans with building envelopes and current structures on the property should be submitted. The ARC will keep one set of plans and will return the other set of plans to you with their approval.

Wynstone is implementing construction permits for certain types of projects

Purpose:

1. Ensure all documents are submitted and approved prior to construction
2. Ensure projects are completed according to submitted and approved plans
3. Offset costs of site visits & administration costs.
4. Provide reimbursement for remedy of identified issues (Example: silt fence installation)

Project Type	Permit Cost	Site Visits
New Construction	\$ 750.00	3
Significant Exterior Addition	\$ 500.00	2
Pool/Fence/Poolhouse	\$ 200.00	1

If construction project is submitted and approved prior to starting, and is completed according to approved plans, with no noted variances or issues, a portion of the permit cost will be returned:

- * Up to \$250 returned for New Construction
- * Up to \$200 returned for Significant Additions
- * \$100 waived up front for Pool/fence/pool house permits if homeowner presents plans in person to the ARC

E-mail Plans: wynstoneboard@gmail.com

Mailing Plans:

Wynstone HOA Attn: ARC Committee
 P.O. Box 1217
 North Sioux City, SD 57049

If you wish to be present during the ARC meeting to discuss your plans, please contact the Community Office by the 1st Monday of the month year-round or the 3rd Monday of the month during the summer construction season (May-September). If you have any questions you can call 605-232-0262.

Regards,
 Community Management
 605-232-0262